Suheb A. Ahmed

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SUMMARY

MBA student specializing in Human Resources with practical experience in HRIS, LMS tools, Advanced Excel, and Tally Prime. Seeking an entry level HR role to gain practical experience in recruitment, employee relations, and HR operations, handling both admin and coordination tasks, with the goal of growing into an HR Generalist role.

SKILLS

HR Platforms: FrappeHR, BambooHR, Frappe Learn, Moodle
Business Software: Microsoft 365, Google Workspace, Tally Prime
Creative Tools: DaVinci Resolve, Final Cut Pro, Adobe Premiere, Canva
Tech Skills: SQL, Python, Swift

PROJECTS

Frappe HR (HRMS)

- Deployed Frappe HR with Docker and tested using 30 sample employee records.
- Added Google API email integration to send automatic mails. (e.g., interview scheduling)
- Connected to a domain via Cloudflare Tunnel for external access at zero cost.

Frappe Learn (LMS)

- Set up Frappe Learn with Docker alongside the HRMS, tested with 20 sample student records.
- Added about 5 sample courses with quizzes, assignments, and tests.
- Made thumbnail images for demo courses using Canva.
- Created an AI-assisted Python script to back up and restore both systems in about 2 clicks.

Portfolio Website (suheb.biz)

- Built the site in about one day using Amazon Q, a CLI-based AI tool.
- Uploaded the project to GitHub and hosted it on Vercel at no cost.
- Connected the site to a custom domain without hosting charges.

EXPERIENCE

Video Content Creator - YouTube Channel   *Jan 2023 - Dec 2023*

- Produced and edited 60 videos.
- Reached 266k total views, 3.9k watch hours, and 2.9k subscribers.
- Created thumbnails and managed upload schedules.

EDUCATION

University of Madras - MBA Human Resource   *Jun 2026*
The New College - B. Com General   *Apr 2024*

CERTIFICATIONS

Diploma in Computer Application - Computer Software College   *Jun 2024*
Advanced Excel - Cyber Soft Solutions   *Apr 2025*
Human Resource Foundations - CIPD & LinkedIn   *Nov 2025*
Career Essentials in Generative AI - Microsoft & LinkedIn   *Nov 2025*
Docker Foundations - Docker, Inc   *Nov 2025*
Essential Skills in Adobe Premiere Pro 2025 - Adobe   *Nov 2025*

LANGUAGES

- Tamil, Hindi, Urdu - **Full Professional Proficiency**
- English - **Professional Working Proficiency**